

MUSLIM SOCIETY OF GUELPH

CONSOLIDATED CONSTITUTION AND BYLAWS

Effective: October 15, 2025

PREAMBLE

In the name of Allah, the Beneficent, the Merciful.

This document governs the Muslim Society of Guelph ("MSOG"), a registered Ontario charitable corporation. It supersedes all prior constitutions, bylaws, and policies, and is compliant with the Canada Revenue Agency (CRA) and the Ontario Not-for-Profit Corporations Act, 2010 (ONCA).

ARTICLE 1 — NAME

The name of the organization shall be Muslim Society of Guelph ("MSOG").

ARTICLE 2 — NATURE AND PURPOSES

1. The MSOG is an Islamic, non-profit, religious, and charitable organization, operated without purpose of gain for its members.
2. All assets and income shall be used solely in furtherance of its purposes, with no personal benefit to members.
3. The MSOG shall operate in accordance with all applicable laws and regulations and the principles of Sunni Islam.

ARTICLE 3 — OBJECTIVES

The charitable objects of the MSOG are to:

- Practice, promote, protect, and propagate the religion of Sunni Islam.
- Establish, maintain, and conduct a Mosque and Islamic school, and related educational programs.
- Provide classes and resources for Islamic education to Muslim adults and children.
- Facilitate marriage ceremonies in accordance with Islamic tradition.
- Acquire and maintain cemetery or burial facilities for Muslims, in accordance with law.
- Foster community among Muslims and non-Muslim community members through religious, educational, and social activities.
- Collaborate with other Muslim organizations having similar objectives.
- Undertake all lawful activities that further the above purposes.

ARTICLE 4 — MEMBERSHIP

4.1 Eligibility

- Membership is open to Sunni Muslims aged 18+ who register with the MSOG using the approved form and pay applicable dues.
- For all purposes under these bylaws, references to “resident of Guelph” include individuals who are recognized as “deemed residents” of Guelph according to MSOG Executive Committee policy.
- Children of members (age 4+) may participate in MSOG educational programs.
- Restriction: An officer or elected director of another charity or religious corporation with similar objectives cannot be a member with voting rights and cannot hold office in the MSOG.
- All eligible members may attend MSOG activities and participate in discussions.

4.2 Patron Members

- Patron Members are the only voting members of the MSOG.
- To be eligible for invitation as a Patron Member, an individual must:
 - Have been a resident of Guelph (including deemed residents) for at least five (5) consecutive years; and
 - Regularly participate in mosque events by volunteering their time in support of MSOG activities.
- Patron status may be conferred by formal invitation and majority approval of the Executive Committee, in accordance with these criteria.
- The current list of Patron Members is maintained in Schedule A attached to these bylaws and referenced in Article 12.

4.3 Voting Rights

- Only Patron Members may participate in the election of directors and officers and may vote on any resolutions at General or Special Meetings.
- Non-Patron members may attend meetings and participate in discussions but are not eligible to vote or stand for election.

4.4 Suspension or Expulsion

- Any member may be suspended or expelled for cause after written notice, an opportunity to respond at an Executive Committee hearing, and a majority decision.
- Expelled or suspended members may appeal at the next Annual General Meeting. A majority vote of Patron Members present may overturn the removal or suspension.

4.5 Access to Records

- Members may inspect records of the MSOG unless access is restricted by law or privacy considerations.

ARTICLE 5 — FINANCE

- MSOG revenues consist of monthly/annual membership fees, voluntary donations, and income from Islamic-compliant investments.
- No debts involving interest shall be incurred. The MSOG's property shall not be pledged as collateral for any debt.
- All MSOG funds must be deposited in the MSOG's bank account. Withdrawals require signatures of both President and Treasurer.
- Expenditures and investments must be approved by the Executive Committee and be in accordance with Islamic principles and applicable legislation.
- The Treasurer must provide quarterly financial reports, accessible to members, and an annual statement at the AGM.

ARTICLE 6 — GOVERNANCE STRUCTURE

6.1 Executive Committee (Board of Directors)

- The Board consists of:
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Up to seven (7) additional Directors

6.2 Term and Staggered Election

- All directors and officers serve a four (4) year term.
- To ensure continuity, terms of the Executive Committee shall be staggered so that approximately one-quarter (1/4) of the total positions become subject to election each year.
- The Executive Committee shall establish and maintain the schedule for staggered elections and may adjust term lengths on a transitional basis (by majority resolution) to ensure proper staggering without violating ONCA term limits.

6.3 Election & Eligibility

- All directors and officers are elected by Patron Members at the Annual General Meeting or a Special General Meeting called for this purpose, by majority vote.
- Officer appointments shall not exceed the term of the individual as a director.
- Candidates for director or officer must be Patron Members in good standing, resident of Guelph (including deemed residents), fluent in English, and a Canadian citizen or permanent resident.
- Officers (Vice President, Secretary, Treasurer) must have completed at least one prior term as a director.

6.4 President Eligibility

- Only a Patron Member who has previously served as an officer (President, Vice President, Secretary, or Treasurer) for at least one full term is eligible to be nominated and elected as President.

6.5 Nomination and Election Procedure

A. Nominations

- Eligible Patron Members wishing to stand for any Executive Committee office must submit a signed nomination indicating intent to run, supported by written endorsements of two (2) current Directors or Officers.
- Nominations must be submitted to the Secretary at least ten (10) days before the Annual General Meeting or Special General Meeting called for election purposes.
- The Secretary shall circulate the list of eligible nominees with the meeting agenda to all Patron Members at least seven (7) days before the election meeting.

B. Election Meeting and Notice Requirements

- The election of the President and other officers shall take place at the Annual General Meeting or at a Special General Meeting called specifically for this purpose.
- The notice of such a meeting, stating the date, time, place, and agenda, must be issued to all Patron Members at least fifteen (15) days prior to the meeting.
- Elections shall be conducted by secret ballot. Each Patron Member present and in good standing at the meeting shall have one (1) vote per office to be filled.
- The nominee with a simple majority of votes cast shall be declared elected. In case of a tie, a run-off vote shall be held between the tied candidates.

C. Uncontested Elections

- If only one eligible nomination is received for any office by the nomination deadline, that individual shall be declared elected by acclamation.

D. Vacancies

- If a vacancy arises in the office of President or any other officer between elections, the Executive Committee may call a Special General Meeting of Patron Members to fill the vacancy following the same process above.
- Any vacancy on the Executive Committee may be filled by appointment from among eligible Patron Members as determined by majority of the Committee, until the next regularly scheduled election for that position.

ARTICLE 7 — DUTIES OF OFFICERS

7.1 President

- Overall management and leadership of MSOG activities.
- Presides at meetings.
- Represents the MSOG externally.
- Presents annual reports at the AGM.
- May form committees and delegate responsibilities.

7.2 Vice President

- Assists the President and assumes duties in the President's absence.

7.3 Secretary

- Maintains MSOG records, correspondence, minutes, and notices.
- Prepares agendas and keeps the official record of meetings.
- Prepares the draft MSOG budget.
- Circulates election information, nominees, and voting procedures as specified above.

7.4 Treasurer

- Manages all MSOG finances.
- Issues receipts, maintains records, and reports quarterly to members.
- Presents annual financial statements at the AGM.

7.5 Board of Directors

- Share responsibility for all MSOG operations, strategic decisions, and compliance oversight.

ARTICLE 8 — MEETINGS

- Executive Committee meets at least four (4) times annually. Quorum is two-thirds of the Committee.
- Annual General Meeting (AGM): Held within three months following fiscal year-end (December 31). Written notice specifying the date, time, place, and agenda (including any elections or special business) must be issued to all Patron Members at least fifteen (15) days in advance. Patron Members may submit written agenda proposals at least seven (7) days prior. AGM quorum: Sixty percent (60%) of Patron Members.
- Special General Meeting: May be called by the Executive Committee or President, or upon written request signed by at least one-third (33%) of Patron Members, stating the specific business (including elections, if applicable). Written notice must specify date, time, place, and agenda, and shall be provided to Patron Members at least fifteen (15) days in advance.

ARTICLE 9 — REMOVAL AND DISCIPLINE

- Any director/officer missing three consecutive meetings without acceptable reason, acting against MSOG objectives, or engaging in prohibited political activity, may be removed by two-thirds majority of the Executive Committee.
- Removed individuals may appeal at the next AGM.

ARTICLE 10 — AMENDMENTS

- Amendments require two-thirds (2/3) majority vote of Patron Members present at a properly constituted General or Special Meeting, with advance written notice of proposed amendments as required for other business.

ARTICLE 11 — DISSOLUTION

- Upon dissolution and winding up, all assets remaining after payment of liabilities shall be distributed to one or more qualified donees with similar religious and charitable objectives, as described by the Canada Revenue Agency.

ARTICLE 12 — PATRON MEMBERS (VOTING MEMBERS)

The individuals listed in Schedule A attached to these bylaws are the current Patron Members of the MSOG and, as such, possess all voting rights and eligibility as outlined in these bylaws.

Only those listed in Schedule A at the time of any General or Special Meeting are eligible to vote, stand for office, and participate in MSOG elections.

The Patron Members list (Schedule A) shall be updated by resolution of the Executive Committee as Patron status is conferred or withdrawn in accordance with Article 4.

ARTICLE 13 — LEGAL COMPLIANCE, GOVERNANCE, AND ASSET PROTECTION

1. Legal Compliance:

The MSOG shall operate in full compliance with all applicable federal, provincial, and municipal laws and regulations, including the requirements of the Canada Revenue Agency for registered charities and the Ontario Not-for-Profit Corporations Act, 2010 (ONCA).

2. Conflict of Interest:

The Executive Committee shall establish and enforce written policies and procedures to identify, prevent, and manage any conflicts of interest affecting directors, officers, or members. Any director, officer, or member who has a direct or indirect interest in any contract or transaction to which the MSOG is or may be a party shall, as soon as practicable, declare the nature and extent of such interest, abstain from voting on the matter, and comply with published conflict of interest guidelines.

3. Protection of Charitable Assets:

The Executive Committee shall ensure that adequate safeguards, internal controls, and oversight are in place for the protection, appropriate use, and reporting of the MSOG's charitable assets and funds.

4. Governance Policies:

The Executive Committee shall maintain and regularly review written policies on governance, conflict of interest, financial management, and member discipline, consistent with applicable law and best practices for Ontario charities.

SCHEDULE A — Patron Members (Voting Members)

The Patron Members list shall be maintained and updated by Executive Committee resolution. Changes to Patron Member status shall be documented, and the amended list appended to these bylaws.

[End of Document]

SCHEDULE - A

No.	List of Core Members	Since	Comments
1	A N K Zaman	2021	Suggested by the WG
2	Abdul Basit Mao	2021	Suggested by the WG
3	Abdullah Abdullah	2021	Suggested by the WG
4	ABDULLAH HUSSEIN ALI	2021	Suggested by the WG
5	Adil Ashfaq	2014	
6	Ahad Manzoor	2021	Suggested by the WG
7	Ahmed El Shamli	2021	Suggested by the WG
8	Ahmed Mahmoud	2021	Suggested by the WG
9	Ahmed Peter Manzies		Original Members
10	Ali Murad Khan		Original Members
11	Amin Khan	2021	Suggested by the WG
12	Amir Riaz		Original Members
13	Ammar Syed		Original Members
14	Anees Munshi	2021	Suggested by the WG
15	Arif Kidwai	2014	
16	Baha El Sharnoubi	2021	Suggested by the WG
17	Dr. Hamid Gilani		Original Members
18	Ehsan Tipu		Original Members
19	Ejaz Hussain		Original Members
20	Elsayed Abdelaal	2016	
21	El-Sayed Mahmoud	2021	Suggested by the WG
22	Faez Ghandour		Original Members
23	Farooq Ahmad		Original Members
24	Farooq Jamil		Original Members
25	Feroz Ahmed		Original Members
26	Firoz Patel	2021	Suggested by the WG
27	Gohar Nawaz		Original Members
28	Golam Moula		Original Members
29	Hammad A. Syed		Original Members
30	Hany Anany	2015	
31	Hassan Chaudhry	2021	Suggested by the WG
32	Hesham Elfekky	2015	
33	Hukun Abdi Rizaq	2021	Suggested by the WG
34	Ibrahim Deiab	2021	Suggested by the WG
35	Iftekhhar Sheikh		Original Members
36	Imad Ali Syed		Original Members
37	Imtiaz Sheikh	2015	
38	Isa M. Ali	2015	
39	Jamal Abdul Nasir		Original Members
40	Jibran Khokhar	2021	Suggested by the WG
41	Kazi Shafayetul Haque	2016	
42	Kazi Shamiar Hossain (Farid)	2015	

43	Khalid Iqbal	2015	
44	Khalid Khokhar		Original Members
45	Khalid Shehtwala	2015	
46	Koasar Hosain	2016	
47	M. M. Hamiduzzaman	2015	
48	Mahfuzur Rahman	2016	
49	Mamon Hussain	2016	
50	Mashir ur Rahman	2016	
51	Medhat Moussa	2021	Suggested by the WG
52	Mehboob Karim	2016	
53	Midrarullah Khan		Original Members
54	Mir Misbah Hussain	2016	
55	Mir Nasir Hussain		Original Members
56	Muhammad Akram		Original Members
57	Muhammad Ashfaq	2016	
58	Muhammed Ali	2016	
59	Muhammed Sayyed		Original Members
60	Naaman El-Haj	2021	Suggested by the WG
61	Nabil Allataifeh	2021	Suggested by the WG
62	Naeem Ebad	2017	
63	Nasir Masood Ali Khan		Original Members
64	Nyazuddin Ahmed		Original Members
65	Omar Abdool	2015	
66	Omar Chaudry	2014	
67	Omar F Ahmed	2021	Suggested by the WG
68	Ovais H. Syed		Original Members
69	Rashid Khan	2021	Suggested by the WG
70	Rehmatullah Rahimi	2016	
71	Rizwan Waqar	2017	
72	Saad Salama Enouri		Original Members
73	Saeed Ahmed Baloch	2017	
74	Salahuddin Junaidi	2017	
75	Salman Shafique	2015	
76	Sameer Cheema	2015	
77	Shah Waliullah		Original Members
78	Shameem Riaz		Original Members
79	Shehzad Inayat	2015	
80	Sohail Anwar	2014	
81	Sohail Khan		Original Members
82	Speengul Safi	2021	Suggested by the WG
83	Syed Ali Ahmd	2016	
84	Syed Asif Kamal	2021	Suggested by the WG
85	Syed Shahid Hasan	2016	
86	Taha Zafar	2015	
87	Tahir M. Chaudry		Original Members

88	Tahir Manzoor		Original Members
89	Tamer Gamel	2014	
90	Tarek Saleh	2021	Suggested by the WG
91	Tariq Al Salti	2015	
92	Tariq Cheema		Original Members
93	Wael Ahmed	2021	Suggested by the WG
94	Wasim Iqbal		Original Members
95	Yahya Naeem Mir	2015	
96	Yusuf Hasan	2015	
97	Zafir Ali Syed	2015	
98	Zai ul Haq	2015	
99	Zainul Abedeen	2015	
100	Zakir Akram		Original Members